



We're Hiring!

Are you interested in joining our team at Social Tinkering to help us empower connections and grow happiness?
We're hiring for a part-time Assistant Director!

Social Tinkering is committed to building a diverse team of people to work together to achieve our mission and vision. We encourage diverse applicants in celebration of race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, veteran status, and many other identities.

Part-Time Assistant Director
20 hours/week
Salary: \$25/hour (no benefits)

Position Description:

This position will work closely with the Director to administer and facilitate programs, engage with the community, assist with marketing and social media, and provide administrative support. The Assistant Director will generally work between Monday-Friday 9-5 with some evening hours required and the potential for some weekend hours.

Position Duties Include

- Assist with management and facilitation of monthly Gather Together Social
- Facilitate Rutland+ in coordination with Director, Board Members, and Partners
- Manage and facilitate monthly LGBTQ+ Social
- General event and community engagement support
- Social media and website management
- Various administrative and fundraising duties as needed to support the organization

Knowledge, Skills and Experience Desired:

- Event planning
- Marketing and communication
- Graphic design, social media competency, and tech fluency
- Meeting facilitation both virtually and in person
- Community engagement and outreach
- Time management
- Self starter/personal initiative
- Emotional intelligence
- Conflict resolution and relationship management
- Ability to professionally demonstrate and uphold the Social Tinkering Values (see attached)

To Apply: Submit resume and cover letter to socialtinkeringvt@gmail.com. Position open until filled.

For questions, contact us at 802-342-5811 or socialtinkeringvt@gmail.com.

For more information on what we do, check out our website at: www.socialtinkering.org

Social Tinkering Values

INCLUSION & BELONGING

We curate brave and safe spaces where all people have the opportunity to feel comfortable bringing their whole authentic selves. We embrace, encourage, and elevate diversity, making space for all people's experiences to help people feel seen and valued.

JUSTICE & EQUITY

All people should have the opportunity to access the resources they need to thrive and experience sustainable well-being and happiness. From conception to action, we work to identify, acknowledge, and break down the barriers that prevent people from experiencing meaningful connections, trust, and belonging.

HONESTY, INTEGRITY, AUTHENTICITY, & GRIT

We are shifting how our culture functions, breaking down traditional systems of interacting, and building new ways for people to thrive together. We are committed to this complex and challenging adventure that requires patience, persistence, transparency, advocacy, and truth. We make mistakes and we recognize that those mistakes are part of the learning, engaging, and growing process. We commit to an active and reflective learning process, to acknowledgement and repair of any harm done, and to strive to do a little bit better every day.

COLLABORATION & EXPLORATION

We believe a thriving community is possible when every person is engaged and feeling welcome and supported to affect change. To achieve this, we commit to the multi-faceted work of trust-building with our partners and the communities we serve. We seek out meaningful relationships that draw upon the unique strengths and knowledge of individuals and organizations to empower connections and grow happiness.